

**Minutes of the Starke County Public
Library System's Board Meeting
September 13, 2022**

Members in Attendance:

Kim Gingher, Ruth Bailey, Susan Lucas, Marcia Lochner, Steve Dodge, Julie Smith, Heather Quinn

Non-Members in Attendance: Kathleen Bowman, Director

- I. **Call to order – Kim Gingher** called the meeting to order at 4:16 P.M.
- II. **Public Comment:** No Public Comment
- III. **Amendment/Acceptance of proposed agenda**
Susan Lucas made a motion to approve the agenda as presented.
Steve Dodge seconded; motion passed unanimously.
- IV. **Approval of minutes**
 - A. **Steve Dodge** made the motion to accept the August 9, 2022, Budget Hearing Meeting minutes as presented. **Julie Smith** seconded; motion passed unanimously.
 - B. **Steve Dodge** made the motion to accept the August 9, 2022, Regular Meeting minutes as presented. **Julie Smith** seconded; motion passed unanimously.
- V. **Approval for claims for September 2022**
Susan Lucas made the motion to approve the **Allowance of Accounts Payable Vouchers for September 2022 in the amount of \$135,100.36.**
Heather Quinn seconded; motion passed unanimously.
- VI. **Financial report**
 - A. **Depository and Cash Reconciliation**
Director Bowman discussed the depository and cash reconciliements for Key Bank and 1st Source Bank for the month of August 2022.

B. Fund Report

Director Bowman informed the board how the fund balances should always match the depository and cash reconciliation balances.

C. Appropriation Report

Director Bowman informed the board how we stayed on track for spending for 2022.

D. Revenue Report

Director Bowman informed the board there was nothing out of the normal in the revenue report for August 2022.

VII. Director's Report

Director Bowman informed the board of updates happening around SCPLS, including information about programming and Adult Summer Reading Statistics.

VIII. Monthly Statistical Report

Director Bowman informed the board of the August 2022 statistics.

IX. Personnel Actions

Ruth Bailey made the motion to approve the Personnel Actions as presented. **Marcia Lochner seconded**; motion passed unanimously.

X. New Business

A. 2023 Budget Adoption

Steve Dodge made the motion to adopt the 2023 Budget as presented. **Marcia Lochner seconded**; motion passed unanimously.

XI. Old Business

A. Strategic Planning Draft Plan

The Board discussed the High-Level Draft Plan sent to us from ReThinking Libraries. For the Mission statement, they all liked "Opening a window to a world that promotes literacy, encourages discovery, and connects the community." For the Vision statement, they liked "Engaging community, enabling learning, and inspiring fun."

B. Patron Rules of Conduct Policy discussion

The Board discussed making any changes to the Patron Rules of Conduct Policy per a memo prepared by the Library's Lawyer on the Constitutional Carry Law. The board will not be making any changes to the Patron Rules of Conduct Policy as adopted at the July 12th Board Meeting.

XII. Any additional business to come before the board

There was no additional business to come before the board.

XIII. Adjournment

Ruth Bailey made the motion to adjourn the September 13, 2022, Regular Board Meeting. **Steve Dodge** seconded; motion passed unanimously.

Time **5:15 P.M.**