

**Minutes of the Starke County Public
Library System's Board Meeting
June 14, 2022**

Members in Attendance:

Kim Gingher, Ruth Bailey, Susan Lucas, Marcia Lochner, Steve Dodge, Julie Smith,

Non-Members in Attendance: Kathleen Bowman, Director; Kathryn Lynch, Business Office Coordinator

- I. **Call to order – Kim Gingher** called the meeting to order at **4:20 PM**
- II. **Public Comment:** No Public Comment
- III. **Amendment/Acceptance of proposed agenda**
Steve Dodge made a motion to approve the agenda as presented. **Susan Lucas** seconded; motion passed unanimously.
- IV. **Approval of minutes**
A. Steve Dodge made the motion to accept the **May 10, 2022, Regular Meeting minutes** as presented. **Julie Smith** seconded; motion passed unanimously.
- V. **Approval for claims for June 2022**
Susan Lucas made the motion to approve the **Allowance of Accounts Payable Vouchers for June 2022 in the amount of \$198,648.61.**
Julie Smith seconded; motion passed unanimously.
- VI. **Financial report**
 - A. Depository and Cash Reconciliation**
Director Bowman discussed the depository and cash reconcilements for Key Bank and 1st Source Bank for the month of May 2022.
 - B. Fund Report**
Director Bowman informed the board how the fund balances should always match the depository and cash reconciliation balances.
 - C. Appropriation Report**
Director Bowman informed the board how we stayed on track for spending for 2022.

D. Revenue Report

Director Bowman informed the board there was nothing out of the normal in the revenue report for May 2022.

VII. Director's Report

Director Bowman informed the board of updates happening around SCPLS, including information about the 2022 Summer Reading Program Kick Off and Strategic Planning updates.

VIII. Monthly Statistical Report

Director Bowman informed the board of the May 2022 statistics.

IX. Personnel Actions

There are no Personnel Actions currently.

X. New Business

A. San Pierre Hours

Ruth Bailey made the motion to operate San Pierre's Wednesday nights on a seasonal basis. **Marcia Lochner** seconded; motion passed unanimously.

San Pierre will stay open from 9AM-6PM on Wednesdays from April through October and close at 5PM November through March. We will continue to take statistics of the hour between 5-6 throughout the summer and revisit this decision in November 2022.

B. Resolution to Transfer Money to the 3D Printer Fund

Steve Dodge made the motion to transfer 705.65 to the 3D Printer Fund. **Julie Smith** seconded; motion passed unanimously.

XI. Any additional business to come before the board

Ruth Bailey asked if we planned on bringing back the board meetings held at the branch locations. After some discussion it was decided that visit would return next year.

XII. Adjournment

Ruth Bailey made the motion to adjourn the June 14, 2022, Regular Board Meeting. **Steve Dodge** seconded; motion passed unanimously.

Time **4:45PM**