

Minutes of the Starke County Public

Library System's Board Meeting

July 12, 2022

Members in Attendance: Kim Gingher, Ruth Bailey, Susan Lucas, Marcia Lochner, Steve Dodge, Julie Smith, Heather Quinn

Non-Members in Attendance: Kathleen Bowman, Director; Kathryn Lynch, Business Office Coordinator

- I. **Call to order – Kim Gingher** called the meeting to order at **4:18 PM**
- II. **Public Comment:** No Public Comment
- III. **Amendment/Acceptance of proposed agenda**
Steve Dodge made a motion to approve the agenda as presented. **Marcia Lochner** seconded; motion passed unanimously.
- IV. **Approval of minutes**
A. Steve Dodge made the motion to accept the **June 14, 2022, Regular Meeting minutes** as presented. **Julie Smith** seconded; motion passed unanimously.
- V. **Approval for claims for July 2022**
Susan Lucas made the motion to approve the **Allowance of Accounts Payable Vouchers for July 2022 in the amount of \$207,294.36.**
Steve Dodge seconded; motion passed unanimously.
- VI. **Financial report**
 - A. Depository and Cash Reconciliation**
Director Bowman discussed the depository and cash reconcilements for Key Bank and 1st Source Bank for the month of June 2022.
 - B. Fund Report**
Director Bowman informed the board how the fund balances should always match the depository and cash reconciliation balances.
 - C. Appropriation Report**
Director Bowman informed the board how we stayed on track for spending for 2022.
 - D. Revenue Report**

Director Bowman informed the board there was nothing out of the normal in the revenue report for June 2022.

VII. Director's Report

Director Bowman informed the board of updates happening around SCPLS, including information about the 2022 Summer Reading Program and Strategic Plan Information.

VIII. Monthly Statistical Report

Director Bowman informed the board of the June 2022 statistics.

IX. Personnel Actions

Ruth Bailey made the motion to approve the **Personnel Actions** as presented. **Susan Lucas seconded**; motion passed unanimously.

X. New Business

A. Bliss McKnight Insurance Quote

Steve Dodge made the motion to approve the **Bliss McKnight Insurance Quote** presented to the board for the Library's Insurance. **Susan Lucas**; motion passed unanimously.

B. Raise Calculations

Information was given to the Board about SCPLS employee raises.

C. Public Comment Policy Amendment

Steve Dodge made the motion to approve the **Public Comment Policy Amendment** as presented. **Ruth Bailey seconded**; motion passed unanimously.

D. Patron Rules of Conduct Policy Amedment

Marcia Lochner made the motion to approve the **Patron Rules of Conduct Policy Amendment** as presented. **Ruth Bailey seconded**; motion passed unanimously. We will be contacting the Library Attorney to see about any Firearm Amendments that we could add to Policy with the new Constitutional Carry Law.

XI. Any additional business to come before the board

None

XII. Adjournment

Ruth Bailey made the motion to adjourn the June 14, 2022, Regular Board Meeting. **Steve Dodge** seconded; motion passed unanimously.

Time **5:05PM**