

**Minutes of the Starke County Public  
Library System's Board Meeting  
April 12, 2022**

**Members in Attendance:**

Kim Gingher, Ruth Bailey, Marcia Lochner, Heather Quinn, Steve Dodge, Julie Smith

**Non-Members in Attendance:** Kathleen Bowman, Director

- I. **Call to order** – **Kim Gingher** called the meeting to order at 4:19 P.M.
- II. **Public Comment:** No Public Comment
- III. **Amendment/Acceptance of proposed agenda**  
**Steve Dodge** made a motion to approve the agenda as presented.  
**Marcia Lochner** seconded; motion passed unanimously.
- IV. **Community Foundation Presentation**  
**Jacque Ryan, Director of Development** from **The Starke County Community Foundation** gave the board a short presentation and update on the SCPLS Endowment Fund. **Executive Director Jay Albright** was also present.
- V. **Approval of minutes**  
**A. Steve Dodge** made the motion to accept the March 8, 2022, Regular Meeting minutes as presented. **Marcia Lochner** seconded; motion passed unanimously.
- VI. **Approval for claims for April 2022**  
**Ruth Bailey** made the motion to approve the **Allowance of Accounts Payable Vouchers for April 2022 in the amount of \$180,304.49.**  
**Heather Quinn** seconded; motion passed unanimously.

**VII. Financial report**

**A. Depository and Cash Reconciliation**

Director Bowman discussed the depository and cash reconcilements for Key Bank and 1<sup>st</sup> Source Bank for the month of March 2022.

**B. Fund Report**

Director Bowman informed the board how the fund balances should always match the depository and cash reconciliation balances.

**C. Appropriation Report**

Director Bowman informed the board how we stayed on track for spending for 2022.

**D. Revenue Report**

Director Bowman informed the board there was nothing out of the normal in the revenue report for March 2022.

**VIII. Director's Report**

Director Bowman informed the board of updates happening around SCPLS, including the statistics for Winter Reading from the Children's and Young Adult Department.

**IX. Monthly Statistical Report**

Director Bowman informed the board of the March 2022 statistics.

**X. Personnel Actions**

There are no Personnel Actions currently.

**XI. New Business**

**A. Purchasing Policy**

**Steve Dodge** made the motion to accept the Purchasing Policy as updated and presented. **Ruth Bailey** seconded; motion passed unanimously.

**XII. Old Business**

**A. Strategic Plan Update**

**Director Bowman** informed the board of the Focus Group Community Engagement Session Schedule and progress on the Community Survey.

**XIII. Any additional business to come before the board**

There was no additional business to come to the board.

**XIV. Adjournment**

**Ruth Bailey** made the motion to adjourn the April 12, 2022, Regular Board Meeting. **Steve Dodge** seconded; motion passed unanimously.

Time 5:02 P.M.